

## **Minister's Report to First Unitarian Board Jan-Feb 2021**

**Worship**— I usually participate in Tuesday evening worship team meetings. I led worship on December 20. Quite a few First U folk attended the UUCSH Christmas eve service with I also led. I will be introducing this Sunday's (Feb 14) UUA's Side of Love Service. I am attempting to recruit a few more UU ministry aspirants for guest preaching opportunities.

**Administrative and Communications** —I have continued to produce the weekly Society Pages, which are emailed every early Thursday to anyone who signs up for them. Print copies are mailed to 3 members who would rather receive theirs in the mail. I pick up the mail weekly from the FU box at the UPS store in Scotch Plains and deposit any checks I find and distribute any bills received to Cass and the bookkeeper. I continue to answer any email sent to [info@fusp.org](mailto:info@fusp.org), and phone calls received at 908.312.1815. I am also making sure the Share the Plate offerings are accurately accounted for and that checks are mailed to the monthly recipients. I review the financial statements for accuracy. I continually update the database software (Breeze) and the website. I facilitated the special congregational mailings to members and I completed the member Certification for the UUA.

**Pastoral Care**—I remain available for zoom appointments whenever necessary to members with pastoral care concerns.

**Ministerial Presence**—I attend and participate in Board meetings and executive committee meetings and regularly communicate with the President Chris Baglieri.

**Notes**—The December Share the Plate was for the Minister's Discretionary Fund and totaled \$725.

Yours in positive faith,

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